

**Port of Anacortes**  
**Regular Commission Meeting**  
**& Executive Session**  
**January 8, 2009**

The Port Commission of the Port of Anacortes held its regular business meeting at 7:00 P.M. on the evening of January 8, 2009. This was a regularly scheduled Commission Meeting held in the Commission Meeting Room of the Port Main Warehouse Building, 1<sup>st</sup> & Commercial Avenue, Anacortes, Washington.

In Attendance: Commission President Short, Commission Vice-President Rubin, Commission Secretary Niver, and Commissioner Mooney. Commissioner Hopley was absent due to weather related road closures, but participated in discussion via speakerphone for the Executive Session.

Also in attendance: Director of Engineering Elsner; Director of Finance & Administration Johnson; Director of Operations & Facilities Hachey; Contract Grant Administrator Switalski; Project Manager Rowe; Project Manager Estvold; Marina Manager Fowler, and Administrative Coordinator Lindsey. Executive Director Hyde was excused.

**CALL TO ORDER**

At 7:00 P.M. Commission President Short called the regular meeting of January 8, 2009, to order and welcomed all in attendance. Commissioner Short then turned the meeting over to Director of Engineering Elsner to present the Employee of the Year Award.

**PRESENTATION - EMPLOYEE OF THE YEAR**

Director Elsner introduced Port Contract Grant Administrator Teri Switalski, chosen by her colleagues as Employee of the Year for 2008. Those nominating Teri cited her job knowledge and dedication in obtaining grant funding for Port projects as well as her skill in contract management on behalf of the Port. Also noted was Teri's service to her fellow employees, serving on the Port's safety committee. Teri came to work at the Port in 2006.

Commissioner Short thanked Teri for her service to the Port and presented her with an engraved plaque inset with a clock, and noted she would receive a gift certificate to the local business of her choice. Director Elsner announced that Teri had opted to donate the value of her gift certificate to the Anacortes Salvation Army food bank.

**PUBLIC COMMENT PERIOD**

Commissioner Short opened the floor for public comment pertaining to items on the regular agenda. Hearing no one with a desire to address the Commission, the floor was closed.

**CONSENT AGENDA**

Commissioner Short read the items on the consent agenda: Approval of Minutes for the Special Meeting of December 4, 2008, Regular Meeting of December 4, 2008, Special Meeting of December 16, 2008, and Regular Meeting Work/Study Session & Executive Session of December 18, 2008; Vouchers: No. 12-1 through 12-146 (\$964,860.18); and the Treasurer's Report for November 2008 totaling \$9,153,475.19.

Commissioner Short asked for a motion to approve the consent agenda items. Commissioner Mooney moved to approve the consent agenda, with Commissioner Rubin seconding the motion. Commissioner Short called for a vote on the motion, which carried unanimously.

## ACTION ITEMS

### Election of Commission Officers

Commissioner Short called for nominations for the office of Commission President. Commissioner Niver nominated Commissioner Rubin for President. Commissioner Mooney seconded the nomination. Hearing no others, the nominations for President were closed. Commissioner Short called for nominations for the office of Commission Vice-President. Commissioner Rubin nominated Commissioner Mooney, Commissioner Mooney seconded the nomination. Hearing no others, the nominations for Vice-President were closed. Commissioner Short called for nominations for the office of Secretary. Commissioner Rubin nominated Commissioner Niver. Commissioner Mooney seconded the nomination. Hearing no others, the nominations for Secretary were closed. Commissioner Short called for a vote on the slate of officers as nominated, which was seconded by Commissioner Niver and carried 4-0 with Commissioner Hopley absent.

Commissioner Short thanked the Commission for allowing him the great honor of serving as President for the past year. He stated he was glad to see Commissioner Rubin become President and knew he would do well in the office. Commissioner Short passed the gavel to now Commission President Rubin. Commissioner Rubin thanked Commissioner Short for his service as Commission President. He noted there would most likely be some challenges ahead, yet was hopeful for the Port and for Anacortes as a whole, and hoped to not disappoint.

### Appointment of Commission Delegates to Organizations

City/Port Liaison Committee - Commissioner Rubin noted that the Commission President usually serves on the City/Port Liaison Committee. He noted that both Commissioners Short and Hopley had expressed interest in serving on this Committee as well. Commissioner Short and Commissioner Mooney spoke in favor of Commissioner Short serving, while Commissioner Niver spoke in favor of Commissioner Hopley continuing to serve on the Committee. Commissioner Rubin called for a vote on the second delegate, with Commissioners Short and Mooney voting for Commissioner Short, and Commissioners Niver and Rubin voting for Commissioner Hopley, resulting in a 2-2 tie. Commissioner Rubin requested to table the selection of the second delegate for the City/Port Liaison Committee until the next regular business meeting. This met with the consensus of the Commission.

Skagit Council of Governments and Regional Transportation Planning Organization – Commissioner Rubin nominated Commissioner Niver. Commissioner Mooney seconded the nomination. Hearing no others, Commissioner Rubin called for a vote on the nomination, which carried 4-0.

Skagit Council of Governments Revolving Loan Funds Committee – Commissioner Niver nominated Commissioner Mooney. Commissioner Short seconded the nomination. Hearing no others, Commissioner Rubin called for a vote on the nomination, which carried 4-0.

Washington Public Ports Association – Traditionally, the Commission President, in this case Commissioner Rubin would serve as the primary delegate. He called for nominations for the alternate delegate. Commissioner Niver nominated Commissioner Short. Commissioner Rubin

seconded the nomination. Commissioner Short nominated Commissioner Mooney, who stated he would prefer to see Commissioner Short serve as the alternate delegate. Hearing no others, Commissioner Rubin called for a vote on the nomination of Commissioner Short, which carried 4-0.

A recap of the Commission delegates is as follows:

City/Port Liaison Committee	<u>Commissioner Rubin/Commissioner _____</u>
Regional Transportation Planning Organization	<u>Commissioner Niver</u>
Skagit Council of Governments (SCOG)	<u>Commissioner Niver</u>
(SCOG) Revolving Loan Funds Committee	<u>Commissioner Mooney</u>
Washington Public Ports Association	<u>Commissioner Rubin/Commissioner Short</u>

A vote on the second representative to the City Port Liaison Committee will be held at the Commission's next regular business meeting.

### COMMUNICATIONS

Commissioner Rubin noted that the Commission was scheduled to hold their next governance session on January 22, 2009 from 12-3 P.M. at the Cap Sante Boat Haven office.

### UPCOMING MEETINGS

Commissioner Rubin reviewed the Commission's upcoming meeting schedule. The next Regular Port Commission Meeting will be a Work/Study Session on January 15, 2005, at 7:00 P.M., and will include the annual joint meeting with the Port of Skagit County here in the Commission meeting room. The next Regular Port Commission Meeting will be held on February 5, 2009 at 7:00 P.M. in the Commission meeting room.

### PUBLIC COMMENT PERIOD

Commissioner Rubin opened the public comment period for items not on the regular agenda. Hearing none, the public comment period was closed.

### EXECUTIVE SESSION

Commissioner Rubin noted that as published on the meeting agenda, the Commission would take a brief recess and then enter into Executive Session for the purpose of discussing a real estate matter. He noted the Executive Session was expected to last for one hour and that action might or might not be taken.

The Commission entered into Executive Session at 7:21 P.M. At 8:13 P.M. The Commission came out of Executive Session. Commissioner Rubin stated that no action would be taken at this time regarding the real estate matter discussed.

### ADJOURNMENT

With no further business to come before the Commission, Commissioner Mooney moved to adjourn, which was seconded by Commissioner Short. Commissioner Rubin called for the vote on the motion which carried 4-0 and at 8:18 P.M. the meeting adjourned.

**Attest:**

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Keith Rubin, President

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Pat D. Mooney, Vice-President

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Ray Niver, Secretary

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Steve Hopley, Commissioner

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William L. Short, Commissioner

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Julie Johnson Lindsey, Administrative Coordinator  
January 8, 2009