

Port of Anacortes

Regular Commission Meeting & Executive Session August 7, 2008

The Port Commission of the Port of Anacortes held its regular business meeting at 7:00 P.M. on the evening of August 7, 2008. This was a regularly scheduled Commission Meeting held in the Commission Meeting Room of the Port Main Warehouse Building, 1st & Commercial Avenue, Anacortes, Washington.

In Attendance: Commission President Short, Commission Secretary Niver, Commissioner Hopley and Commissioner Mooney. Commission Vice-President Rubin was excused.

Also in attendance: Director of Finance & Administration Johnson; Director of Operations & Facilities Hachey; Project Manager Estvold, and HR Generalist & Operations Assistant, Smith.

CALL TO ORDER

At 7:00 P.M. Commission President Short called the regular meeting of August 7, 2008, to order and welcomed all in attendance. He noted that following the second public comment period, the Commission would enter into an Executive Session for the purpose of discussing a real estate matter. Commissioner Short explained the Executive Session was anticipated to last for one hour and no action would be taken.

PUBLIC COMMENT PERIOD

Commissioner Short opened the floor for public comment pertaining to items on the regular agenda. Hearing no one with a desire to address the Commission, the floor was closed.

CONSENT AGENDA

Commissioner Short read the items on the consent agenda: Approval of Minutes for the Regular Meeting of June 5, 2008, the Special Meeting/Executive Session of June 19, 2008, the Regular Meeting Work/Study Session of June 19, 2008, the Special Meeting/Executive Session of July 1, 2008, the Special Meeting/Executive Session of July 14, 2008, the Special Meeting of July 16, 2008, and the Regular Meeting Work/Study Session of July 17, 2008; Vouchers: No. 7-1 through 7-163 (\$1,487,463.78); and the Treasurer's Report for June 2008 totaling \$9,105,443.27.

Commissioner Short asked for a motion to approve the consent agenda items. Commissioner Mooney moved to approve the consent agenda, with Commissioner Niver seconding the motion. Commissioner Short called for a vote on the motion, which carried 4-0 with Commissioner Rubin absent.

REGULAR AGENDA

ACTION ITEM

Authorization for Consultant Services for Development of Project Planning Sheets for Projects identified in the Comprehensive Plan, Projects #GEN-01, #GEN-02, and #GEN-05 –

Manager Estvold reviewed the item for the Commission, requesting approval of a consultant contract with MAKERS Architecture & Urban Design to develop in-depth planning sheets for the seventy-one projects, identified in the Comprehensive Plan and in upcoming budget year projections. Under the authorization, MAKERS would provide draft and final project planning sheets and also coordinate with Port staff to update and revise them as needed, with work completed no later than November of 2008. The cost for these services totals \$48,349, which includes \$1,500 for project administration. Manager Estvold explained that as noted in the action item, several 2008 Capital Project were deferred or rescheduled to 2009, allowing funding availability for this project work.

Commissioner Short called for discussion. Commissioner Mooney asked for clarification that MAKERS is the same consultant firm used throughout the Port's comprehensive planning process. Manager Estvold confirmed it would be the same firm and individuals.

Commissioner Hopley questioned the need for using outside services, since he believed Port staff members have performed the majority of work on the planning sheets in the past. Manager Estvold explained that due to the large number of on-going projects currently underway at the Port, Port Engineering department staff would not be able to complete the required planning sheets until early 2009, prompting the request for consultant assistance.

Commissioner Hopley noted that Project #GEN-02 was the Comprehensive Plan and inquired whether Projects #GEN-01 and #GEN-05 were separate, related, or a portion of the Comprehensive Plan process.

Manager Estvold and Director Johnson were of the opinion the projects listed were both portions of Project #GEN-02, but did not have specific information available. The Commission authorized all three together in May of 2008 as part of the initial approval with MAKERS.

Hearing no other discussion, Commissioner Short called for a motion. Commissioner Mooney moved to authorize Commissioner Niver seconded the motion. Commissioner Short called for a vote, which carried 3-1 with Commissioner Hopley opposed, voicing a desire for additional information.

UPCOMING MEETINGS

Director Johnson reviewed the Commission's upcoming meeting schedule. The next Regular Port Commission Meeting will be a Work/Study Session on August 21, 2008, at 7:00 P.M. and the first Regular Meeting in September will be on September 4, 2008 at 7:00 P.M. Both meetings will be held in the Commission Meeting Room.

COMMUNICATIONS

Commissioner Niver provided an update as the Port's representative to the Skagit Council of Governments (SCOG) regarding a 3-year performance grant with Puget Sound Energy to study energy efficiency and avenues for savings. The grant is supported by many local public entities. The Port has contributed \$5,000 to the start-up of study. Commissioner Niver voiced some concerns regarding possible additional requirements, the evaluation goals in terms of energy reduction, and deliverables of the study, which had been endorsed initially by SCOG and were being discussed and reviewed for cost effectiveness and feasibility by that body and what it means in terms of participation for each individual entity.

PUBLIC COMMENT PERIOD

Commissioner Short opened the public comment period for items not on the regular agenda.

1. *Mr. John Adams, 1917 Tweed Place, Anacortes, addressed the Commission. He wished to clarify that a rumor that he had an application in to the Dept. of Natural Resources for a land permit was not the case. He noted he had a meeting with Executive Director Bob Hyde along with another gentleman about six weeks ago about the DNR land as a possible alternate location for the marine skills center, and other marine facility use. Mr. Adams stated his principal topic for the Commission was to discuss the cost of fuel and its impact on the boating and marine industry. He noted that the marine construction industry was suffering due not so much to the cost of fuel, but to the glut of older, less fuel efficient vessels on the market. He suggested the Port purchase an old dilapidated oil tanker, have it remodeled into a vessel transport by Dakota Creek and use it to ship older fuel guzzling boats to Europe where the euro is strong and fuel efficiency is not as much of an issue. This would free up local consumers to use the proceeds from the sales of their old boats to purchase new, more fuel efficient vessels, stimulating the local economy in the process.*

Hearing no others, the public comment period was closed.

EXECUTIVE SESSION

Commissioner Short announced that the Commission would take a short break and then enter into Executive Session for the purpose of discussing real estate matter. The Executive Session was anticipated to last for one hour, and no action would be taken.

At 7:30 P.M. the Commission entered into Executive Session. At 8:10 P.M. the Commission came out of Executive Session and resumed the Regular Meeting. Commissioner Short announced that no action would be taken regarding the real estate matters discussed.

ADJOURNMENT

With no further business to come before the Commission, Commissioner Niver moved to adjourn, which was seconded by Commissioner Mooney. Commissioner Short called for the vote on the motion which carried 4-0 and at 8:12 P.M. the meeting adjourned.

Attest:

William L. Short, Commission President

Keith Rubin, Commission Vice-President

Ray Niver, Commission Secretary

Steve Hopley, Commissioner

Pat D. Mooney, Commissioner